

## **City Treasurer's Office**

### **Department Description**

The authority of the City Treasurer is set forth in Section 88 through 96 of the Columbus City Charter. Additionally, the office is responsible for the Parking Violations Bureau.

Specifically, the City Treasurer's responsibilities include:

- The receipt and deposit of all city funds into bank accounts of the city in accordance with Chapter 321 of Columbus City Codes
- The disbursement of city funds upon warrant by the City Auditor or Sinking Fund Trustees
- The investment of all excess funds not needed for daily operations in accordance with Chapter 325 of the Columbus City Codes
- The administration of the Parking Violations Bureau

The Parking Violations Bureau was established in 1983. The bureau is located at 400 West Whittier Street, and is responsible for the issuance and collection of parking tickets, and the collection of monies from parking meters and the impounding and storage of vehicles.

### **Department Mission**

To assist, direct and maintain the fiscal integrity of the City of Columbus, Ohio.

## **Strategic Priorities For 2003**

- Efficient and accurate receipt, custody, disbursement and investment of all city funds
- Effective and fiscally prudent processing of parking meter collections, ticket issuance, and storage fees

## **2003 Budget Issues**

- The 2003 budget for the Parking Violations Bureau includes funding of \$544,563 for a new parking ticket processing and collection contract. The new contract provides for hand-held ticket writing units that will allow information about each ticket to be downloaded into the system overnight, speeding up processing time. The new system will also allow for payment of fines over the Internet and eventually, over the phone. An imaging module will allow the bureau to maintain and produce images of tickets and correspondence when needed.

### DEPARTMENT FINANCIAL SUMMARY

<b>DEPARTMENT SUMMARY</b>	<b>2000 Actual</b>	<b>2001 Actual</b>	<b>2002 Appropriated</b>	<b>2002 Estimated</b>	<b>2003 Proposed</b>
City Treasurer	\$ 3,247,660	\$ 3,564,624	\$ 861,536	\$ 846,714	\$ 878,599
Parking Violations Bureau	-	-	2,355,167	2,392,401	2,780,472
<b>TOTAL</b>	<b>\$ 3,247,660</b>	<b>\$ 3,564,624</b>	<b>\$ 3,216,703</b>	<b>\$ 3,239,115</b>	<b>\$ 3,659,071</b>

### DIVISION SUMMARY BY CHARACTER

<b>CITY TREASURER</b>	<b>2000 Actual</b>	<b>2001 Actual</b>	<b>2002 Appropriated</b>	<b>2002 Estimated</b>	<b>2003 Proposed</b>
Personnel	\$ 2,237,001	\$ 2,408,160	\$ 725,266	\$ 731,875	\$ 752,005
Materials & Supplies	30,103	41,128	9,651	9,651	5,000
Services	848,120	1,094,632	126,619	105,188	121,594
Other Disbursements	9,500	10,524	-	-	-
Capital	122,936	10,180	-	-	-
<b>TOTAL</b>	<b>\$ 3,247,660</b>	<b>\$ 3,564,624</b>	<b>\$ 861,536</b>	<b>\$ 846,714</b>	<b>\$ 878,599</b>

### DIVISION SUMMARY BY CHARACTER

<b>PARKING VIOLATIONS</b>	<b>2000 Actual</b>	<b>2001 Actual</b>	<b>2002 Appropriated</b>	<b>2002 Estimated</b>	<b>2003 Proposed</b>
Personnel	\$ -	\$ -	\$ 1,854,727	\$ 1,876,362	\$ 2,046,331
Materials & Supplies	-	-	28,655	41,007	27,655
Services	-	-	459,785	463,040	694,486
Other Disbursements	-	-	12,000	11,992	12,000
Capital	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,355,167</b>	<b>\$ 2,392,401</b>	<b>\$ 2,780,472</b>

DEPARTMENT SUMMARY BY FUND					
FUND SUMMARY	2000 Actual	2001 Actual	2002 Appropriated	2002 Estimated	2003 Proposed
General Fund	\$ 3,247,660	\$ 3,564,624	\$ 3,216,703	\$ 3,239,115	\$ 3,659,071
<b>TOTAL</b>	<b>\$ 3,247,660</b>	<b>\$ 3,564,624</b>	<b>\$ 3,216,703</b>	<b>\$ 3,239,115</b>	<b>\$ 3,659,071</b>

DEPARTMENT PERSONNEL SUMMARY					
DEPARTMENT	FT/PT*	2000 Actual	2001 Actual	2002 Authorized	2003 Authorized
City Treasurer	FT	46	48	12	12
	PT	3	3	1	1
Parking Violations	FT	N/A	N/A	37	37
	PT	N/A	N/A	2	2
<b>TOTAL</b>		<b>49</b>	<b>51</b>	<b>52</b>	<b>52</b>
*FT=Full-Time PT=Part-Time					

PROGRAM SUMMARY- TREASURER							
Program/Activity	Description	FT	2002 Budgeted PT	Proposed	FT	2003 Budgeted PT	Proposed
City Treasurer	Acts as custodian of all funds, which includes the receipt of tax assessments, disbursement, accounting, deposit, and investment.	12	-	\$ 868,165	12	1	\$ 878,599
Parking Violations Bureau	Promotes an orderly turnover of on-street parking, processes funds from parking meters and fines, ensures expedient releases of impounded vehicles in accordance with the Columbus City Code.	37	1	2,355,167	37	2	2,780,472
<b>TOTAL</b>		<b>49</b>	<b>1</b>	<b>\$ 3,223,332</b>	<b>49</b>	<b>3</b>	<b>\$ 3,659,071</b>